

## December 12, 2019 Town Board Minutes

The regular meeting of the Town Board was held Thursday December 12<sup>th</sup>, 2019 with the following members present: Daniel Pemrick, Supervisor; MaryAnn Johnson, Rick Capasso and Kevin Veitch, Councilpersons. Absent was Daniel Cochran, Councilperson and Superintendent of Highways, Walter Barss. Also present were Mark Schachner, Town Counsel and approx. 3 residents. The meeting was opened at 7PM by supervisor Pemrick with the Pledge to the Flag.

At 7PM Opening of bids were held for #2 Fuel Oil, 87% or better gasoline and on-road diesel. Town Clerk presented proof of legal publication. The following bids were received:

### #2 Fuel Oil

Company	Brand	Price	Albany Tank Car Price	Differential
G.A. Bove	Unbranded	2.2614	2.0114	+.25
Mirabito	Citgo	2.2786	2.0286	+.25

### 87Octane Gasoline

Company	Brand	Price	Albany Tank Car Price	Differential
G.A. Bove	Unbranded	1.9979	1.7479	+.25
Mirabito	Citgo	1.9932	1.7432	+.25

### On Road Diesel

Company	Brand	Price	Albany Tank Car Price	Differential
G.A. Bove	Unbranded	2.2298	2.0498	+.18
Mirabito				

A bid was not received from Mirabito for On Road Diesel.

On a motion by Veitch, C and seconded, by Capasso, C the minutes from November 14<sup>TH</sup>, 2019 were approved with one correction.

## CORRESPONDENCE

LETTER SUSAN CELIA- Letter received commending the Highway Dept. for their cleanup efforts and support with the November 1<sup>st</sup> storm.

SARATOGA PLAN- Letter from the Town to Saratoga Plan supporting their request to NYS conservation Program to strengthen the volunteers and trails programs.

December 12<sup>th</sup>, 2019 continued

LETTER FROM SUPERINTENDENT OF HIGHWAYS- Letter from Walter Barss stating he will be resigning From his position of Superintendent of Highways effective 12/31/2019.

**OLD BUSINESS**

None

**NEW BUSINESS**

Supervisor Pemrick states that with regret we accept the resignation of Walter J. Barss from the Position of Superintendent of Highways.

**RESOLUTION # 135- ACCEPT RESIGNATION OF WALTER J. BARSS**

Motion: Veitch, C.

Seconded: Johnson, C.

**RESOLVED**, that the Town Board hereby accepts the resignation of Walter Barss from position of Superintendent of Highways effective December 31<sup>st</sup>, 2019.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

Supervisor Pemrick states that we had one applicant for the position of Superintendent of Highways. It is a one year appointment. Justin Burwell has applied and interviewed for that position.

**RESOLUTION # 136- APPOINT JUSTIN BURWELL SUPERINTENDENT OF HIGHWAYS**

Motion: Johnson, C.

Seconded: Capasso, C.

**RESOLVED**, That the Town Board hereby appoints Justin Burwell Superintendent of Highways, effective January 1st, 2020 for a one year term.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

**RESOLUTION # 137- AWARD FUEL OIL BID**

Motion: Capasso, C.

Seconded: Johnson, C.

**RESOLVED**, That the Town Board hereby awards the bid for #2 Fuel Oil, 87% Gasoline or better and On-road Diesel to G. A. Bove and Sons based on the recommendation of Superintendent of Highways Justin Burwell. Bove was a little better price on fuel , there was no bid for diesel from the other company and there are no issues with G.A.Bove.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

December 12<sup>th</sup>, 2019 continued

MASS GATHERING PERMIT- Town Clerk states that she has received a Mass Gathering Permit application from Tinney's Tavern for their annual outhouse races on January 26<sup>th</sup>, 2020. The application states traffic control will be conducted by County Sherriffs and has 2 licensed security guards. Discussion takes place on amount of people attending the function. Johnson, C . states she would like to see the insurance naming the Town as additionally insured. Town Counsel agrees. The Board questions where emergency treatment would be held if necessary. The Board questions the parking along Lake Desolation Road, coming up the hill. People park on both sides of the road which can be a hazard. The Board realizes this event has been going on for years, but has grown to a large event. Supervisor Pemrick asks Town Counsel if the person hosting the event is responsible for people parking along that road which is not on his property. Mark Schachner states that if something were to happen, it is a public road, so in theory, someone would put in a claim against the sponsor of the event and include the Town and County as well. He feels these are appropriate concerns. Further discussion takes place. Concerns the Town Board has is naming the Town additionally insured, traffic control information from the County Sherriffs Dept, Crowd Control, EMS on scene & location, add a handicap porta-john. Town Clerk will contact the owner and set up a meeting. Supervisor Pemrick states we just want it this event to continue to be a safe family event.

**RESOLUTION # 138- APPROVE PETTY CASH FOR TOWN TAX COLLECTOR**

Motion: Capasso, C.

Seconded: Johnson, C.

**RESOLVED**, that the Town Board hereby establishes a Petty Cash Fund in the amount of \$200 for the Town Tax Collector.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

**RESOLUTION # 139- SCHEDULE END OF YEAR MEETING AND ORGANIZATIONAL MEETINGS**

Motion: Capasso, C.

Seconded: Johnson, C.

**RESOLVED**, That the Town Board hereby schedules the End of Year meeting for December 27<sup>th</sup> at the Town Hall at 9AM and the Organizational meeting for January 2<sup>nd</sup>, 2020 at the regular Town Board Agenda meeting.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

**RESOLUTION # 140- ADD CYBER SECURITY POILCY TO OUR ANNUAL INSURANCE POLICY**

Motion: Capasso, C.

Seconded: Johnson,

**RESOLVED**, That the Town Board hereby approves \$600 additional monies to the Town's annual Insurance policy for Cyber Security.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

December 12<sup>th</sup>, 2019 continued

Supervisor Pemrick states that we will need two members to the Ethics Committee in January. Mr. Wright is no longer a Town resident and Ty Stacey has been elected to the Town Board. Town Clerk will post on website.

**RESOLUTION # 141-TRANSFER OF FUNDS**

Motion: Johnson, C.  
Seconded: Capasso, C.

**RESOLVED**, that the Supervisor be authorized to make the following transfer of funds:

\$ 476.00	From: CR19904.06	To: CR71804.06
\$ 444.04	From: CR19904.06	To: CR71104.06.6
\$ 357.39	From: CR19904.06	To: CR7110.43
\$ 785.52	From: CR19904.06	To: CR7180406.14
\$ 3646.59	From: A7140.1	To: A7140.4
\$ 715.81	From: A7140.1	To: A7550.4
\$10,654.96	From: A8015.1	To: A5132.4

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

Monthly reports were received from the Town Clerk, Highway Dept., Town Justices, Recreation, Monthly Bldg permits and Parks Departments.

**RESOLUTION # 142-GENERAL BILLS**

Motion: Capasso, C.  
Seconded: Veitch, C.

**RESOLVED**, that the General Bills from # 887-973 in the amount of \$47,598.85 be paid.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

**RESOLUTION # 143-HIGHWAY BILLS**

Motion: Johnson, C.  
Seconded: Capasso, C.

**RESOLVED**, THAT THE Highway Bills from #301-331 in the amount of \$53,388.39 be paid.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

December 12<sup>th</sup>, 2019 continued

**RESOLUTION # 144-PARKS BILLS**

Motion: Capasso, C

Seconded: Veitch, C.

**RESOLVED**, that the Parks Bills from # 290-300 in the amount of \$2660.34 be paid.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch

Noes: none

Absent: Cochran

On a motion by Veitch, C. and seconded by Capasso, C. the meeting was adjourned at 7:45PM.

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Town Clerk