

## June 11<sup>th</sup>, 2020 Town Board Minutes

The regular meeting of the Town Board was held June 11<sup>th</sup>, 2020 at 7PM. Due to COVID-19 restrictions, the meeting was held at the Greenfield Community Center. The following Board members were present: Daniel Pemrick, Supervisor; MaryAnn Johnson, Rick Capasso, Kevin Veitch and Ty Stacey, Councilpersons. Also in attendance were Superintendent of Highways, Justin Burwell; Financial Officer, Joan Stunzi and approx. 6 residents. Mark Schachner, Town Counsel was present via Facetime. The meeting was opened at 7PM by the Supervisor with the Pledge to the Flag.

On a motion by Capasso, C. and seconded by Stacey, C. the minutes from March, April and May were approved as submitted by all members present.

SCHEDULE INTERVIEWS ETHICS BOARD ALTERNATE - Supervisor Pemrick states we have two applicants for the Ethics Board Alternate position. We planned on scheduling the interviews before the COVID closure. He would like to invite the members of the Ethics Board to be a part of the interview. Johnson, C. asks to have the interview before the July 2, Agenda meeting. Supervisor Pemrick states he would like to start at 6 PM. Town Clerk will contact the applicants and Ethics Board members.

APPOINT REBECCA SEWELL PROVISIONAL RECREATION DIRECTOR- Supervisor Pemrick states the County requires the Recreation Director to be a Civil Service position. We need to appoint Rebecca Sewell as provisional Recreation Director until she is able to take the required Civil Service exam.

### **RESOLUTION # 66-2020- APPOINT REBECCA SEWELL PROVISIONAL RECREATION DIRECTOR**

Motion: Capasso, C.

Seconded: Stacey, C.

**RESOLVED**, The Town Board hereby appoints Rebecca Sewell Provisional Recreation Director until she is able to take the Civil Service exam for that position.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

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EXPENDING HIGHWAY FUNDS- Superintendent of Highways, Justin Burwell states he submitted the Expenditure of Highway Funds. As of Tuesday the Governor said that he will release the CHIPS funding at a minimum of 80% as well as the storm recovery. He will review the list of roads depending on how the sales tax revenue is allocated.

**RESOLUTION # 67-2020- AGREEMENT TO SPEND HIGHWAY FUNDS**

Motion: Johnson, C.

Seconded: Veitch, C.

**RESOLVED**, that the Town board hereby approves the Agreement to Spend Highway Funds for the year 2020 as submitted by the Superintendent of Highways.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

Justin Burwell, Superintendent of Highways, states Derrick Barss will be leaving the Town Highway Department effective of July 1<sup>st</sup>. He would like to appoint Brandon Ray to the Deputy Highway Superintendent position effective June 8<sup>th</sup>, 2020. Supervisor Pemrick and the Board agree that Derrick Barss will be missed. The Town has had the opportunity to work with Brandon Ray and are excited to have him in that position.

**RESOLUTION # 67-2020- REAPPOINT MICHAEL GYARMATHY TO THE PLANNING BOARD**

Motion: Johnson, C.

Seconded: Veitch, C.

**RESOLVED**, that the Town Board hereby reappoints Michael Gyarmathy as Planning Board member with said term to expire 6/11/2027.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

**RESOLUTION # 68-2020- AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH FRIENDS OF THE KAYADEROSERAS**

Motion: Veitch, C.

Seconded: Johnson, C.

**RESOLVED**, That the Town Board authorizes the Town Supervisor to sign a contract with the Friends of the Kayaderoseras for \$500 to be used to help preserve and clean the Kayaderoseras Creek and it's watershed in the Town of Greenfield.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

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ACCEPT OPEN DEVELOPMENT FOR JARED AND AIMEE MAHAY-300 LAKE DESOLATION ROAD- TAX MAP # 149.-1.1

Supervisor Pemrick states that we received an Open Development application for Jared and Aimee Mahay in 2019 which we referred to the Planning Board. Mike Waldron, Code Enforcement Officer, has reviewed the application and has been on site and is satisfied. It has been reviewed and approved by the Planning Board at their March 10, 2020 meeting and it was referred back to the Town Board.

**RESOLUTION # 69-2020 ACCEPT AND GRANT OPEN DEVELOPMENT FOR JARED AND AIMEE MAHAY, TAX MAP # 149.-1.1**

Motion: Johnson, C.

Seconded: Capasso, C.

**RESOLVED**, That the Town Board hereby approves the Open Development Plan for Jared and Aimee Mahay Tax Map # 149.-1.1. It has been reviewed by the Planning Board, ZBA, Code Enforcement Officer and Town Engineer and they recommend this approval.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

DISCUSSION- LAND DONATION – VAN GELDER TO THE TOWN - Highway Superintendent, Justin Burwell states that the land donation is the upper dead end of Ballou Road. When Mr. Van Gelder was dividing his property the Building Inspector found out that the snowplow turnaround is not deeded to the Town. It has been a road by use. It needs to be deeded to the Town to be used. Town Counsel, Mark Schachner has not seen the proposed deed, but we may accept it provided that Town Counsel approves the deed language.

**RESOLUTION # 70-2020- ACCEPT LAND DONATION BALLOU RD- VAN GELDER TO TOWN**

Motion: Veitch, C.

Seconded: Johnson, C.

**RESOLVED**, that the Town Board hereby accepts the proposed land donation of a portion of 420 Ballou Road to the Town of Greenfield by Joseph Van Gelder, *contingent* upon Town Counsel, Mark Schachner's approval of proposed deed. This parcel has been used by the Town Highway as a snowplow turnaround. A deed and survey map have been submitted.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

DISCUSSION COVID-19 RELEASE POLICY- Supervisor Pemrick states we have two waivers that the Town would like to add to our applications for Pavilion Use /Rental and for participation in any of our sports programs. The waivers release the Town from liability due to the Corona Virus. He asks Town Counsel, Mark Schachner if he has reviewed the proposed waivers. Mr. Schachner states yes with minor changes and advises to send them to the Town's Insurance Company for their approval.

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**RESOLUTION # 71-2020- APPROVE WAIVERS RELEASING TOWN FROM COVID-19 LIABILITY**

Motion: Stacey, C.

Seconded: Capasso, C.

**RESOLVED**, That the Town Board hereby approves Release of Liability COVID-19 waivers for Pavilion Use/Rental and participation in Recreational and Athletic programs, **contingent** on approval from Town's Insurance Provider and Town Counsel.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

DECLARE SUPRPLUS HIGHWAY EQUIPMENT- Highway Superintendent, Justin Burwell states he would like to declare Highway Equipment as Surplus so he would be able to sell them.

**RESOLUTION # 72-2020- DECLARE HIGHWAY EQUIPMENT AS SURPLUS**

Motion: Johnson, C.

Seconded: Veitch, C.

**RESOLVED**, That the Town Board hereby declares a 1995 Western Star 4964F Truck Chassis Vin # 2WLPCCCH8SK936469 and 1984 Southwest Truck Body Flatbed Trailer Serial #NXOBEE-2367 as surplus and FURTHER RESOLVED that the Town Superintendent of Highways be authorized to place them on the On-Line Auction site.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

SEASONAL PARKS AND MAINTENANCE EMPLOYEE- Supervisor Pemrick asks Bookkeeper, Joan Stunzi, about a rate of pay request from the Parks and Maintenance Department. Joan Stunzi states that the request came from our Lead Parks Employee, Channon Emigh. She is requesting the Board approve a rate of pay increase for hourly workers to \$12.50 per hour instead of minimum wage of \$11.80. She has hired a seasonal person and will be hiring one additional person. Normally she would have help from the County Summer Youth Program and that program is on hold for this year. There are projects that have not been completed due to the COVID lockdown, repairs to the parks, etc. She will provide a list of the additional projects to supplement the hiring of the extra person. Veitch, C. asks how would this effect the budget? Joan Stunzi states they talked about that and they feel the extra help would reduce the overtime hours. She also states that this depends on how the money comes in. It would be reviewed periodically and if someone needs to be let go then that is the understanding that would happen. Justin Burwell, Superintendent of Highways, states he had a lengthy conversation with Channon and a lot of the situation comes with the fact there is a good possibility that Baseball will be starting July 1st where normally it would be ending. Now ball fields need to be prepped along with the normal summer duties. She feels this would eliminate 8-10 hours of overtime per week just for her. Veitch, C. asks if this will be for this year? J. Burwell states yes, rates are set at the Organizational Meeting and this will allow her to do this based on this situation. Capasso, C. asks if she is concerned that she cannot find someone for \$11.80 hour. J. Burwell that gives the ability to hire a more qualified employee. Supervisor Pemrick states with the County Program, there were a lot of restrictions, some were not old

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enough to use equipment. Johnson, C. states that as long as we have revenues to support this hire, she is OK with the extra person.

**RESOLUTION # 73-2020- PARKS DEPARTMENT ABILITY TO HIRE SEASONAL EMPLOYEE**

Motion: Veitch, C.

Seconded: Johnson, C.

**RESOLVED**, That the Town Board hereby approves the Parks and Maintenance Department to hire a seasonal employee at the rate of \$12.50 per hour. This position would be reviewed periodically to ensure the budget and work load can support this extra position. If we do not have the funds or the work the person would need to be let go.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

DISCUSSION – HIGHWAY DEPARTMENT POSITION- Johnson, C. states that J. Burwell, Superintendent of Highways, will be filling the laborers position. For full time employees we require 90% of the rate of pay for the first year. Are we able to waive that? In order to fill that position we could look for a qualified person who would be able to fill that job. Financial Officer, Joan Stunzi, states that rule regarding the 90%, if the Town Board decides to waive that it is up to the Town Board. With experience and what a potential employee would add to the Highway Department may substantiate waiving that. Our Policy is, for full-time and permanent part-time employees it's 90% of the rate for one year as a probationary period. If there are other circumstances that is up to the Board to decide if they want to waive that. Supervisor Pemrick states we would decide on a case by case basis. Veitch, C. states we still have the probationary period.

**RESOLUTION # 74-2020- WAIVE THE PROBATIONAY RATE OF PAY FOR NEW HIGHWAY LABORER POSITION**

Motion: Johnson, C.

Seconded: Veitch, C.

**RESOLVED**, That the Town Board waives the probationary 90% rate of pay in order to fill the laborer position with a qualified employee. The employee is still subject to one year probationary period.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey

Noes: None

**RESOLUTION # 75-2020 – TRANSFER OF FUNDS**

Motion: Johnson, C.

Seconded: Stacey, C.

**RESOLVED**, that the Supervisor be authorized to make the following transfer of funds :

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\$ 6488.56	From: A7310.1	To: A1910.4
\$ 1300.00	From: A1920.4	To: A1920.4
\$ 8100.00	From: A7310.1	To: A7140.2
\$16,000.00	From: A7140.4	To: A7150.4

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey  
Noes: None

Monthly reports were submitted for March, April and May by the Town Clerk, Building Dept, Town Justices, Supervisor's Financial Statements and Highway Department.

**RESOLUTION # 73-2020- GENERAL BILLS**

Motion: Capasso, C.  
Seconded: Stacey, C.

**RESOLVED**, that the General Bills from # 396-481 in the amount of \$27, 620.71 be paid.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey  
Noes: None

**RESOLUTION # 74-2020- HIGHWAY BILLS**

Motion: Johnson, C.  
Seconded: Capasso, C.

**RESOLVED**, That the Highway Bills from # 103-119 in the amount of \$9,217.32 be paid.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey  
Noes: None

**RESOLUTION # 75-2020 – PARKS BILLS**

Motion: Johnson, C.  
Seconded: Veitch, C.

**RESOLVED**, that the Parks Bills from #52-86 in the amount of \$28,968.68 be paid.

VOTE: Ayes: Pemrick, Johnson, Capasso, Veitch, Stacey  
Noes: None

On a Motion by Capasso, C. and seconded by Stacey ,C. the meeting was adjourned at 7:38.

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Town Clerk

