

March 10th, 2022 Town Board Minutes

The regular meeting of the Greenfield Town Board was held March 10th, 2022 at 7PM at the Greenfield Town Hall with the following members present: Kevin Veitch, Supervisor; MaryAnn Johnson, Rick Capasso, Ty Stacey and Mike Gyarmathy, Councilpersons. Also present were Justin Burwell, Superintendent of Highways, Town Counsel, Mark Schachner via Facetime and approx. 2 residents.

On a motion by Capasso, C and seconded by Gyarmathy, C the minutes from February 10th, 2022 were approved as submitted by all members present.

CORRESPONDENCE

Notice from the Town of Milton, Site Plan Review for Stomping Grounds Camp on Boyhaven Road.

OLD BUSINESS

UDAG LOAN- James Lee, UDAG Administrator is present. Last year there was a proposal from the Town to take out a loan under the UDAG Loan Fund for \$350,000 for replacement of 48 golf carts and 4 mowers. The Town Supervisor and Golf Professional presented an application to the UDAG Committee. The UDAG Committee met on 3/9/22 and recommended approval of the application for \$350,000 to the Town Board at 0% interest rate for a term of 7 years. The Town originally proposed a 10 year loan but the Committee recommended 7 years as that is the life of a golf cart. The only contingency recommended is if the carts or mower is sold before the end of that term, the proceeds go to payment toward that loan. Supervisor Veitch asks if there are any questions. He asks Mr. Lee what are the terms of the loan? Mr. Lee states the loan term is 7 years, the monthly payment would be \$4166.67. Supervisor Veitch states that if there are not any questions he will take a motion to accept the loan.

RESOLUTION #54-2022- Accept Terms of UDAG Loan for Equipment at Brookhaven Golf Course

Motion: Johnson, C

Seconded: Capasso, C

RESOLVED, That the Town Board accepts the terms of a \$350,000, 7 year loan from the UDAG Loan Committee for purchase of 48 golf carts and 4 mowers, for \$4166.67 a month at a 0% interest rate.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy

Noes: None

March 10th, 2022 continued

NEW BUSINESS

TOWN WIDE CLEANUP DATES- Superintendent of Highways, Justin Burwell state that the Spring Cleanup dates will be May 13, 14 and 15 at the Town Garage from 7:00AM to 3PM each day. Standard procedures are in place, no tires, household garbage or construction debris. They will take electronics for recycling.

RESOLUTION #55-2022- Approve 2022 Nutrition and Transportation Agreements

Motion: Capasso, C
Seconded: Stacey, C

RESOLVED, that the Town Board hereby approves the 2022 Senior Transportation and Nutrition Agreements with the Saratoga County Office of the Aging in the amount of \$713 per quarter and

FURTHER RESOLVED, That the Town Supervisor be allowed to execute the same.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy
Noes: None

INTERMUNICIPAL AGREEMENT WITH THE TOWN OF CORINTH- Supervisor Veitch states this is for ambulance service. This agreement has been going between the Towns and attorneys. Town Counsel Schachner states the agreement seems appropriately protective of our interests. It would be a committee of residents of both towns. As long as the Town Board is agreeing to this, it seems fine from a legal perspective.

RESOLUTION #55-2022-Accept Intermunicipal Agreement for Ambulance Service with the Town of Corinth

Motion: Capasso, C
Seconded: Stacey, C

RESOLVED, That the Greenfield Town Board hereby enters into a three year agreement with the Town of Corinth to provide around the clock ambulance service that covers and is accessible to the entire area of both Towns. Corinth will provide ambulance service, emergency medical and advanced life support care, 24 hours a day, seven days a week for sick or injured persons within the Town of Greenfield. Corinth will provide one ambulance and crew based in a station/ facility maintained by Greenfield within the Town of Greenfield. Greenfield will provide at its sole cost and expense a facility to house one ambulance and one crew. The term of this agreement will be three years commencing January 1, 2022.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy
Noes: None

March 10th, 2022 continued

SURPLUS 2008 FORD TRUCK- Superintendent of Highways, Justin Burwell states he would like to surplus the 2008 Ford Pickup that is used at Brookhaven. It was an old Parks truck that Brookhaven used. The Parks Department has a new truck; their current truck will go to Brookhaven maintenance.

RESOLUTION #56-2022-Declare 2008 Ford Truck as Suprplus

Motion: Johnson, C

Seconded: Gyarmathy, C

RESOLVED, That the 2008 Ford Pickup truck at Brookhaven maintenance be declared as surplus and put on the auction site. The monies received will be added to the equipment budget.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy

Noes: None

NEW YORK STATE RETIREMENT SYSTEM STANDARD WORKDAY & RETIREMENT- Town clerk states she has received notice that we need to establish a standard work day for the New York State Retirement System for Dog Control Officer, Channon Emigh, Code enforcement Officer, Michael Carlson and Zoning Administrator, Michael Waldron. Based on information submitted the standard workday was determined along with the number of days reported to the New York Retirement System.

RESOLUTION #57-2022-Estsblishing a Standard Workday & Reporting to NYS For elected and Appointed Officials RS 2417-A

Motion: Stacey, C

Seconded: Johnson, C

RESOLVED, That the Town of Greenfield, location code 30303 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State Local and Employees Retirement system based in the record of activities maintained and submitted by these officials to the clerk of this body and that a copy of the attached resolution be submitted to the NYS Retirement System.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy

Noes: None

Received Date
March 1, 2022

**Standard Work Day and
 Reporting Resolution for
 Elected and Appointed Officials**

Employer Location Code
30303

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A
 (Rev. 12/19)

BE IT RESOLVED, that the Town of Greenfield / 30303 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSILRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials									
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials									
<u>Mike Waldron</u>		<u>R-10137251</u>	<u>Zone Administrator</u>	<u>1-1-22 thru 12-31-22</u>	<u>8</u>		<input checked="" type="checkbox"/>	<u>Bi-weekly</u>	<input type="checkbox"/>
<u>Mike Carlson</u>		<u>R-11735412</u>	<u>Code Enforcement</u>	<u>1-1-22 thru 12-31-22</u>	<u>8</u>		<input checked="" type="checkbox"/>	<u>Bi-weekly</u>	<input type="checkbox"/>
<u>Channon Emigh</u>		<u>R-10891095</u>	<u>Dog Control Officer</u>	<u>1-1-22 thru 12-31-22</u>	<u>6</u>		<input checked="" type="checkbox"/>	<u>Monthly</u>	<input type="checkbox"/>

I, Louise Okoniewski, secretary/clerk of the governing board of the Town of Greenfield of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 10th day of March, 2022 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Greenfield on this 10th day of March, 2022.

Janie Hernandez
 (Signature of Secretary or Clerk)

(Name of Employer)

Affidavit of Posting: I, _____ being duly sworn, deposes and says that the posting of the Resolution began on _____

March 11, 2022 and continued for at least 30 days. That the Resolution was available to the public on the: _____

Employer's website at: townofgreenfieldny.org
 Official sign board at: 7 Witham Rd. Greenfield Center
 Main entrance Secretary or Clerk's office at: _____

Page _____ of _____ (for additional rows, attach a RS 2417-B form.)
 (seal)

March 10th, 2022 continued

SET RATE OF PAY FOR SECOND DEPUTY TOWN CLERK- Town Clerk, Louise Okoniewski states she has appointed Laura Ruane as a Second Deputy Town Clerk. Supervisor Veitch, states the Town Clerk would like the 2nd deputy to be compensated at the rate of pay \$19.59 per hour. He asks if that is appropriate. Louise Okoniewski, states that is the rate of pay for a full time clerk. Supervisor Veitch asks if that is appropriate to bring someone in at that rate not knowing if they will work out. What are your feelings? Town Clerk states yes. Deputy Town Clerk Karen Downen she has caught on so quick, Supervisor Veitch says it's not about that. If a civil service person takes a civil service exam you don't get the rate of pay as someone who has been there 3-5 years, you move up. Johnson, C states a lot of places have step increases like that, unfortunately we don't have that here. We did have it set up that a new person would come in at a lower percentage rate of the full pay for a probationary period. Supervisor Veitch asks we phased that out. Johnson, C says that it always stated at the discretion of the Board. Town Clerk Okoniewski states if she feels if the job isn't right for the new person, she is not afraid to let that person know. Capasso, C asks that is your choice? Town Clerk states yes and appoint who they would like in that position. Johnson, C states the 2nd deputy position has been established, the Town Board sets the rate of pay. Gyarmathy, C asks about having the probationary period? Johnson, C says we have waived that a couple times. Town Clerk, Okoniewski states she is not doing 90% of the work. Capasso, C asks the Town Clerk when she retires if that position will be kept open or is it temporary? Town Clerk states no, Deputy Town Clerk Downen would take the Town Clerk position and the 2nd Deputy would move up. Capasso, C motions to accept the \$19.59 rate of pay. Discussion continues. Gyarmathy, C. feels there should be a probationary period, 3 months or year creates more incentive. Supervisor Veitch states from the Town's finance dept the historical rates to be considered are \$17.57 (2019), \$18.27 (2020), \$18.83(2021) and \$19.21 (2022 before COLA). Johnson, C states if you are thinking a partial rate, then the 90% as in the past, would not be a full year, just until she moved into the Deputy Town Clerk position. Deputy Town Clerk Downen asks what the rate would be? Johnson, C states \$17.63. Capasso, C asks \$19.21 without the COLA. Stacey, C states going to the \$17.00 is a bit extreme. Supervisor Veitch states to be honest that was the problem with the building inspector, 10% makes a big difference. Gyarmathy, C states that he has spoken with Johnson, C regarding a "step" program. Highway Superintendent Burwell states this would reward longevity. He has the same problem, people who have been there 34 years and someone who has been there one year make the same. Town Clerk Okoniewski, asks what the new part time Building Dept Clerk is making? Johnson, C states that should have been done at a Town Board meeting. Supervisor Veitch says it was at budget time. Johnson, C states there was a total amount of money and the building inspector was to divide it as he saw fit. Because we didn't have a step program we developed the percentage program. We are long overdue for something. Deputy Town Clerk Downen asks if the Building Dept PT position person was approved. Johnson, states the position was at budget time. Supervisor Veitch states like here the building inspector appoints. Johnson, C states he is not an elected official. We appointed him and should appoint any of his workers. We appointed Lorraine, we appoint her worker, they are part of it, they choose the person, the Town Board should be doing those appointments.

RESOLUTION #58-2022- Approve Second Deputy and Set Rate of Pay

Motion: Capasso, C

Seconded: Stacey, C

RESOLVED, that the Town Board hereby approves Town Clerk, Louise Okoniewski's appointment of Laura Ruane as second Deputy with the pay rate of \$19.21 per hour without the 2% COLA until she moves up to the Deputy Town Clerk position.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy

Noes: None

March 10th, 2022 continued

Monthly reports were submitted by the Town Clerk, Highway Department, Town justices, Recreation Dept., January Permit Report from Bldg. Dept., Supervisor's Financial Report.

DISCUSSION RECREATION DEPARTMENT- Recreation Director, Rebecca Sewell asks if the Board has any questions on her report. She thanks Steve Schriber and all the volunteers for a crazy great year. The park is closed, they are not grooming and the fairways are off limits. She has submitted a report for donations received. People who use Brookhaven Park she what the volunteers have done and want to donate. There has been enough money to pay off the Polaris. Mr. Schriber states that all the volunteers put in a lot of time, especially grooming, which takes about three hours at least three times a weeks. Rebecca states that the volunteers enjoy what they do and are vested in the park. The Town Board thanks Rebecca, Steve Schriber and all the volunteers for the great job they do.

RESOLUTION #59-2022- General Bills

Motion: Capasso, C

Seconded: Johnson, C

RESOLVED, that the General Bills in the amount of \$126,722.35 be paid.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy

Noes: None

RESOLUTION #60-2022- Highway Bills

Motion: Stacey, C

Seconded: Johnson, C

RESOLVED, that the Highway Bills in the amount of \$112,827.88 be paid.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy

Noes: None

RESOLUTION #61-2022- Parks Bills

Motion: Gyarmathy, C

Seconded: Capasso, C

RESOLVED, that the Parks Bills in the amount of \$5060.82 be paid.

VOTE: Ayes: Veitch, Johnson, Capasso, Stacey, Gyarmathy

Noes: None

Supervisor Veitch points out the Town's new newsletter that will be on the website and available. He thanks his Confidential Secretary, Jenn Ginley for her work on this project.

Superintendent of Highways Justin Burwell states that we need to be aware of the high cost of gas prices that will have an impact the budget as well as cost of asphalt. Also it is hard to get salt and as of now, the port is shut down. Discussion takes place on the price of gasoline and diesel. Superintendent Burwell will have more information for next meeting.

On a motion by Capasso, C and seconded by Gyarmathy, C the meeting was adjourned at 7:57PM.

TOWN CLERK

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