

Adopted 9/11/97
Effective 1/1/98
Revised 7/8/2010

TOWN OF GREENFIELD FACILITIES USE POLICY

Town Parks and recreational areas, owned and maintained by the Town of Greenfield, are to be used and enjoyed by the residents of the Town. This policy was created in an effort to more efficiently regulate their use by organized groups.

All Town facilities including buildings, parks and ball fields are under the direct control of the Greenfield Town Board.

Any group wishing to use Town facilities will be required to apply for their use. Any facility other than the Town Community Center and the Town Hall will use the enclosed "Application for Field Usage" Form 1997. Information such as the person in charge, dates and times of facilities usage, insurance requirements and profit/nonprofit status will be required. Information packets and forms may be picked up from the Town Clerk's Office.

Priority will be given to Town sponsored activities under the control of the Youth Committee/Recreation Dept. of the Town of Greenfield and those of established Town-centered non-profit groups. A group will be considered "town-centered" if a majority of the attendees reside in the Town of Greenfield. Town sponsored groups under the direction of the Youth Committee/Recreation Dept. are exempted from any fees. Also, the following groups will not be required to pay any fees for use of the fields: Greenfield Little League, Softball and Babe Ruth; Greenfield based Cub Scouts, Brownies, Girl Scouts and Boy Scouts. Permission for use of Town facilities may be granted by an appointed representative of the Town Board.

Other Town centered non-profit groups, non-profit groups from outside the Town of Greenfield and profit groups will be required to pay fees as listed below. The Town Board reserves the right to waive any and all fees if it determines that extenuating circumstances exist. It is also understood that the Town Board will not approve facility usage for any group that negatively impacts Town facilities.

FEES

Fees are determined by the Greenfield Town Board. Use is determined on an individual application basis.

Middle Grove Park Fields

Town Centered Non-Profit: \$10.00 per event (3 hr. maximum)
Non-Resident Non-Profit: 20.00 per event (3 hr. maximum)
For Profit Groups: 20.00 per hour

Porter Corners Park Fields

Town Centered Non-Profit: \$20.00 per event (3 hr. maximum)
Non-Resident Non-Profit: 40.00 per event (3 hr. maximum)
For Profit Groups: 30.00 per hour

Any park usage not covered by these fees will be determined by a representative of the Town Board on a case-by-case basis. All fees are subject to change. Fees are non refundable.

In addition to the above user fees, a \$50.00 deposit check will be required for clean-up and/or damage. Deposits are held until the facility has been evaluated for damage and confirmation of rules and regulations (i.e. cleanup, trash in/out, equipment damage, etc.)

The Town Board reserve the right to cancel any and all activities for reasons such as, but not limited to: failure to comply with rules and regulations, continual misconduct or behavior problems of participants, continual damage, etc.

GENERAL RULES & HOURS OF OPERATION OF TOWN PARKS

Hours: Daylight Hours Only

Parks open 1/2 hour before Sunrise

Parks close 1/2 hour after Sunset

Violators will be considered trespassers

All Parks are tobacco/smoke free areas

Leashed Pets only

Recognized pavilion activity takes priority

No alcohol allowed

No Weapons

10 MPH speed limit in parking lots

Park in designated areas only

Pedestrians have the right of way

Children are to be supervised at all times

Fires in barbecue pits only

Trash brought in - Trash brought out

No motorized vehicles on trails, walkways or fields

No skateboarding

No bicycles in pavilion

Vandalism will not be tolerated and will be punished to the fullest extent of the law.

INSURANCE & HOLD HARMLESS REQUIREMENTS

All groups or organizations, not directly sponsored by the Town of Greenfield, will provide a certificate of insurance with minimum limits of:

- \$1,000,000. bodily injury per occurrence
- 1,000,000. property damage per occurrence
- 2,000,000. aggregate
- 1,000,000. combined single limit

A Hold Harmless Agreement, attached to the application, must be completed for each event.