

### **February 4, 2021 Town Board Meeting**

A regular meeting of the Town Board was opened by Deputy Supervisor Veitch at 7PM Thursday February 4<sup>th</sup>, 2021 at the Town Hall. Present were Supervisor Daniel Pemrick via Facetime, Deputy Supervisor Kevin Veitch; MaryAnn Johnson, Rick Capasso and Ty Stacey Councilpersons. Also present were Superintendent of Highways Justin Burwell and one resident.

Deputy Supervisor Veitch states the purpose of the meeting is to enter into an agreement with the new operators of the restaurant at Brookhaven. They need this to move ahead with the liquor license. Also to hire a Bookkeeper Trainee as Joan Stunzi will be retiring in June and to accept the Court Audit as there is a timeline when that has to be turned in.

Johnson, C states we have a License and Management agreement to grant Rich and Jody Holdings, LLC, a license to operate food, beverage and retail services for “The View at Brookhaven” at Brookhaven Golf Course. The contract is the same as we have had in years past, however, now the owners will share in part of the cost for cable and electricity during golf season. Instead of the golf membership we have given previous operators, they would like that amount in Gift Certificates they could give out and bring up people that would not necessarily come to Brookhaven. Capasso, C asks if he will be open all year? Johnson, C states they would like to see how Golf season goes, but they are interested especially with the winter sports we have there now.

#### **RESOLUTION #43-2021 ENTER INTO AN AGREEMENT WITH RICH AND JODY HOLDINGS, LLC TO OPERATE THE RESTAURANT AT BROOKHAVEN GOLF COURSE**

Motion: Johnson, C

Seconded: Capasso, C

**RESOLVED**, That the Town Board hereby enters into an agreement with Rich and Jody Holdings, LLC to operate the restaurant at Brookhaven Golf Course. The agreement will be for a period of three years, with a yearly meeting between the Operator and Town Officials. In lieu of a family membership they operators will be given 60 \$25 gift certificates. They will also be responsible for 50% of electric and cable costs.

VOTE: Ayes: Pemrick (via facetime), Veitch, Johnson, Capasso, Stacey

Noes: None

February 4<sup>th</sup>, 2021 continued

Deputy Supervisor Veitch states the he, MaryAnn Johnson and Bookkeeper Joan Stunzi held interviews and would like to hire Cara Parks as Bookkeeper Trainee. She has worked for other Towns and has experience in auditing, payroll, billing, highway, etc. Johnson, C states that she has worked with the State retirement system and is familiar with CHIPS and FEMA programs. Highway Superintendent Burwell states that she is highly regarded by the Charlton Highway Superintendent.

**RESOLUION #44-2021- HIRE CARA PARKS AS BOOKKEEPER TRAINEE**

Motion: Stacey, C

Seconded: Johnson, C

**RESOLVED**, That the Town Board hereby hires Cara Parks as Bookkeeper Trainee for 5 days a week , 6 hours per day at 90% of the regular rate of \$34.80, \$31.32 per hour for the first year. In addition, she will be paid \$3254 as Budget Officer and a stipend for financial matters concerning Brookhaven Golf Course at a yearly rate of \$7135. She is also entitled to health insurance and full time employee benefits.

VOTE: Ayes: Pemrick,(via facetime), Veitch, Johnson, Capasso, Stacey

Noes: None

**RESOLUTION #45-2021 –ACCEPT COURT AUDIT**

Motion: Capasso, C

Seconded: Stacey, C

**RESOLVED**, that the Town board hereby accepts the Court Audit of the 2020 Court records conducted by Councilpersons, MaryAnn Johnson and Kevin Veitch with Judge Ginley,dated February 3<sup>rd</sup>, 2021, and

**FURTHER RESOLVED**, that a copy of the completed audit be sent to the NYS Office of Court Administration.

VOTE: Ayes: Pemrick,(via facetime), Veitch, Johnson, Capasso, Stacey

Noes: None

On a Motion by Johnson, C and seconded by Capasso, C the meeting was adjourned at 7:09 PM.

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Town Clerk