

April 9<sup>th</sup>, 2015

The regular meeting of the Town Board was held on Thursday, April 9<sup>th</sup>, 2015 with the following members present: Paul Lunde, Supervisor; Daniel Pemrick, Daniel Cochran and Walter E. Chandler, Councilman. Also present were Town Counsel Mark Schachner, Highway Supt. Walter Barss and approximately 10 residents.

A 7:25 PM a public hearing was opened for Proposed Local Law #2-2015 – Authorizing the Award of Contracts on Basis of Best Value. Clerk presented proof of legal publication. There being no public comments either pro or con, the hearing was closed at 7:26 PM.

The regular meeting was called to order by the Supervisor at 7:30 PM and opened with the pledge to the flag. On motion of Pemrick, C. and seconded by Cochran, C., the minutes of 3/12/2015 were approved as submitted by all Board members present.

Franchise from Time Warner Cable for 2014 Franchise Fees in the amount of \$64,435.94.

Time Warner Cable Franchise Agreement - Supervisor Lunde stated that he was in contact with Time Warner. The proposed changes that the Town submitted to Time Warner were still being reviewed by their attorney.

On motion of Pemrick, C. and seconded by Cochran, C., the Board adjourned to Executive Session at 7:32 PM to discuss personnel matters. Clerk was not present for session and no minutes were filed. On motion of Pemrick, C. and seconded by Chandler, C., the Board returned to regular session at 7 52 PM.

RESOLUTION # 58 - Environmental Committee Appointments

Motion: Pemrick, C.

Seconded: Chandler, C.

RESOLVED, That the Town Board hereby appoints the following individuals to the Environmental Committee: Linda Beauregard, Kathy Bozony, Rosemary Jensen and Charlie Dake.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

RESOLUTION # 59 - Appoint Planning Board Vice-Chairman

Motion: Chandler, C.

Seconded: Cochran, C.

RESOLVED, That the Town Board hereby appoints Stanley Weeks as Vice-Chairman of the Planning Board.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

Chandler, C. thanked everyone for volunteering their time to serve on these Boards.

Supervisor Lunde thanked the individuals who interviewed for the open Councilman position. Supervisor Lunde added that at this time, the Board has decided to let the electoral process decide who becomes the next Board member.

Proposed Local Law #2-2015 – Award Contracts on Basis of Best Value - Supervisor Lunde stated that many communities across the State are now doing this. The lowest bid is not always the best quality. Chandler, C. thought that it was a good idea. He cautioned that in the future the Board needed to watch out for bias and favoritism and make sure that they do the right thing and what was best for the Town.

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RESOLUTION # 60 - Adopt Local Law # 2-2015 – Award Contracts on Basis of Best Value

Motion: Chandler,C.

Seconded: Pemrick, C.

RESOLVED, That the Town Board hereby adopts Local Law #2-2015 Authorizing the Award of Contracts on the Basis of Best Value.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

Code Revisions - Cochran, C. stated that they have had a couple of meetings and that approximately 15 people have attended those meetings. They have broken down the areas of concern and assigned specific sections to the individual members to work on. Kevin Veitch added that they have determined what should be their priorities and their secondary items and the areas that just needed a little tweaking. Cochran, C. added that the Code Enforcement Officer had 14 items that he would like to see changed. They also had discussions regarding road construction. In addition, the committee has talked about recommending that a Code Revision Committee be established so that every 2 years or so this review takes place rather than waiting 6 or 7 years.

Town Resident Cards - Town Clerk advised that approximately 225 cards have been issued at this point. The majority of the residents who have been in think that the resident cards are a good idea. Highway Supt. Barss stated that he has put up signs and the banners. He added that he has been receiving a lot of calls and there will be more people coming in for the cards.

Ambulance Report - Supervisor Lunde stated that there were 429 calls this past year. Wilton handled approximately 56% of the calls of which about 35% of those calls were from Prestwick Chase. Community Emergency responded to 17% of the calls and Corinth handled approximately 27%. It cost the Town approximately \$158,000 for Ambulance services last year. Based on the numbers, the most efficient was the Wilton Emergency Squad and Community Emergency the least. Supervisor Lunde stated that he will have more information by the time the Board starts looking at next years contracts and starts the budget process. There may have to be some changes made as far as the contracts are concerned. Supervisor Lunde stated that he has been working with Nash at Wilton Emergency and they have finally been able to get everything set up with Medicare/Medicaid and they are receiving payments. They have also been working on the paperwork for the Municon. There will be public hearings set up by the Dept. of Health that the Town will have to go to. Chandler, C. stated that the Wilton report for this year shows 62 calls to date. He questioned whether the calls were for our residents or if they were visitors or from out of Town in the case of an auto accident. Supervisor Lunde stated that he did not have that information. Chandler, C. stated that it may be a small number of residents that are being effected, however they are being effected majorly and they deserve good care. Supervisor Lunde stated that Wilton and Community have staged ambulances at the Middle Grove and Greenfield Fire Departments during bad storms in the winter. Highway Supt. added that Corinth has also done so and that they have been at the Town Garage. Joan Stunzi asked what the status was of the Wilton application for their own Certificate of Need. Supervisor Lunde stated that they have not received an answer from the Health Department. Joan asked what the cost would be for the Town to continue to move along with the Municon. Supervisor Lunde thought that the cost would be \$7,500.

Supervisor Lunde stated that he has started doing the forms that need to be done regarding the Tax Cap Freeze. Joan Stunzi, Bookkeeper, stated that the Board needed to discuss this and decide if it was something that they wanted to do. Supervisor Lunde stated that the Town had to have a plan in place by July and has to cut 1% or about \$13,000. He stated that just by what was done with the utility bills the costs are down considerably. In addition, the Town shares services for trucking with other Towns and also share services for plowing and maintenance. Supervisor Lunde stated that he

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would complete the forms with the Bookkeeper and get copies to the Board members. Supervisor Lunde added that he received a phone call from Mike Chandler, Greenfield Fire Commissioner, and he was going to go up and speak with the District secretary and help her through the process. Pemrick, C. stated that he wanted to share a concern that this would mean a 1% reduction in the budget for the next several years. Last month the Board had to find additional funding for the Highway Department Winter Budget, which they also had to do last year. At some point, the Board may have to start looking at cutting employees and/or services. He does not want to produce a Town budget that does that. Pemrick, C. stated that the Board had to look into the long range effects of this decision. Supervisor Lunde stated that the Board was going to have to make decisions as to what to do with the Community Center and the Blue House next door. He stated that one suggestion was to let the Fire Department use the Blue House for training rather than try and fix it up. The Town could salvage as much as they could from the building, such as the boiler, kitchen cabinets, water system, etc. Chandler, C. stated that the Town was putting money into a vacant building and he felt that they needed to stop spending money on that building. Cochran, C. stated that there was also some talk about selling the house with the stipulation that it had to be moved. He added that the barn might be easier to sell to be moved.

RESOLUTION # 61 - Approve Bus Contract for Summer Program

Motion: Cochran, C.

Seconded: Pemrick, C.

RESOLVED, That the Town Board hereby authorizes the Supervisor to sign the Transportation Rental Agreement with the Saratoga Springs City School District for the 2015 Summer Recreation Program.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

RESOLUTION # 62 – Establish Petty Cash for Brookhaven Golf Course

Motion: Pemrick, C.

Seconded: Chandler, C.

RESOLVED, That the Town Board hereby establishes a Petty Cash Fund in the amount of \$500.00 for Brookhaven Golf Course.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

New Resident Info Packets - Supervisor Lunde stated that he spoke with the Historian and he was going to write up a brief history of the Town. Pemrick, C. stated that as they move forward with this, the Board will be provided with more information. The intent was to provide a source of contact information for new residents where they can obtain further information and to not make it too overwhelming.

RESOLUTION # 63 - Transfer of Funds

Motion: Cochran, C.

Seconded: Pemrick, C.

RESOLVED, That the Supervisor be authorized to make the following Transfer of Funds:

\$30,000.00	From	DA9961.9	to	DA5142.4
22,356.98	From	A1990.4	to	A7140.2

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

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RESOLUTION # 64 - Purchase of Parks Equipment

Motion: Pemrick, C.

Seconded: Cochran, C.

RESOLVED, That the Town Board authorizes the purchase of a Cushman at the cost of \$22,356.98, to be used at all the Town Parks.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

Blue House - Supervisor Lunde stated that it seemed like the Board would like to not try to rent the building and to see what can be done to salvage some of the content. Cochran, C. suggested that it could be rented to Navy. Supervisor Lunde explained that a pipe had broken during the winter and that carpet had to be removed. He added that Town Counsel has stated that it cannot be rented long term. Chandler, C. felt that the Board should look into having it dismantled or have someone buy it and remove it. If that doesn't work, let the Fire District use it for training and then have the Highway Dept take it down. Cochran, C. asked if this could be used for the ambulance. The crew could live there and build a building to house the ambulances. Supervisor Lunde stated that the front portion of the Community Center is also in very bad shape. Unfortunately, all of the utilities are located in the front portion. There is money in the budget this year to have someone take a look at the building and provide a report of what could be done with it. Chandler, C. stated that he believed that the previous Supervisor had someone do that already. Town Clerk to look into whether a copy of the report was submitted to her office.

Parks & Recreation Dept. - Supervisor Lunde stated that the Board Members were all given copies of information submitted by Channon Emigh regarding the Park employees work schedules. He wanted to make sure that the employee policies match what is being done. He stated that he changed the Recreation Director's hours so that she works less hours in the Winter and more in the Summer. He thought that might be an option with the Park Dept. employees. He explained that right now there is a 40 hour employee, 30 hour employee and a 15 hour employee. He suggested that the policy could be revised to have a 40 hour, a 30 hour that can go up to 40 during a certain part of the year and the 15 could go up to 30 or so during a certain part of the year. Chandler, C. asked if this was handled differently in the past. Supervisor Lunde stated that no one followed the policy before. Chandler, C. wanted to make sure that the Board was supporting what Channon needed to do her job. Supervisor Lunde stated that he also talked about having to cut costs and there are beautiful baseball fields that nobody uses. Channon stated that if the Board members look in the packets they will see a schedule of the baseball fields. There are games scheduled every single day. Supervisor Lunde stated that there are some baseball fields that are never used. Channon asked which fields were not being used. Supervisor Lunde stated that the one field way in the back did not get used. Channon stated that the field will have to be used this year in order to have enough space for all the scheduled games. Supervisor Lunde stated that he was not trying to take anything away, he was just looking at areas to cut if nobody was using it. Louise Okoniewski added that the Town receives revenue from the use of the fields. Cochran, C. asked if there were still leagues that played on the fields. Channon stated there is a list of all the scheduled groups. Cochran, C. asked if they were Town teams. Channon stated that some were local and some were from the Saratoga area. Chandler, C. stated that the Town would generate more revenue from tournaments. He added that when all is said and done, it may just be a wash, however if there are kids playing ball, the fields should be maintained. Cochran, C. asked if there was any thought of revitalizing the Town ball teams. Ty Stacey stated that there were not enough kids for Greenfield to have its own Little League any longer so they merged with Saratoga National on the West Side. They were only able to have 4 teams in the 10/11/12 Division with the West Side and Greenfield

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combined. They hope to have 5 teams this year. They have been using fields in Saratoga and have not had to use the fields in Greenfield, partly due to the fact that the Concession Stand is not available. He added that the Travel Teams are the ones who are using the fields. Chandler, C. asked if it would pay to form a committee with Channon and determine what the best options are for the fields and suggested that maybe Ty Stacey might want to be part of that. He thought that it would be great for the Town to come up with some kind of a general plan for the resources out there to be maximized. Chandler, C. it would be helpful to the Board to guide them as to how to get the best use of the fields. Mr. Stacey agreed that it would be helpful to the Board since they obviously do not go out and use the fields themselves.

Annual Financial Report - Town Clerk advised that the Annual Report had been submitted to the State Comptroller's Office and that a copy of the report was on file in her office for review. Joan Stunzi, Bookkeeper, stated that she received a couple of questions from the State Comptroller's Office which she will answer. One question had to do with why there was such a large increase in the ambulance costs. Another question had to do with the classification of the money that was received from Skidmore. There was not an account that would accurately describe where the money came from so it was placed into an other income status. Joan will write up an explanation as to what the money was from. The third question had to do with an account within the UDAG Fund that was set up for the loan to Brookhaven. The account used was not compatible with the accounts listed for the annual report. She will clarify with the Comptrollers Office which account they would like her to use.

Monthly reports were submitted by the UDAG Revolving Loan Fund (Feb. & March), Highway Supt., Supervisor, Town Clerk and the Dog Control Officer (Jan & Feb).

RESOLUTION # 65 - General Bills

Motion: Pemrick, C.

Seconded: Cochran, C.

RESOLVED, That General Bills # 159 to # 220 in the amount of \$31,136.90 be paid, subject to audit.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

RESOLUTION # 66 – Park Bills

Motion: Pemrick, C.

Seconded: Chandler, C.

RESOLVED, That Park Bills # 37 to # 57 in the amount of \$9,309.36 be paid, subject to audit.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

RESOLUTION # 67 - Highway Bills

Motion: Pemrick, C.

Seconded: Chandler, C.

RESOLVED, That Highway Bills # 56 to # 81 in the amount of \$86,565.73 be paid, subject to audit.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

On motion of Town Supervisor Lunde and seconded by Pemrick, C., the Board convened as the Board of Health at 8:35 PM. The Town Code Enforcement Officer submitted reports on 4 Unsafe Buildings for the Board's review.

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491 Allen Road – Tax Map # 124.-1-16 - The barn structure has deteriorated to such a point that the roof and walls have collapsed.

RESOLUTION # 68 - Unsafe Building Hearing – 491 Allen Road

Motion: Cochran, C.

Seconded: Lunde, C.

RESOLVED, That an Unsafe Building Hearing for 491 Allen Road, Tax Map # 124.-1-16 is hereby scheduled for May 14<sup>th</sup>, 2015 at 7:25 PM.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

61 Plank Road – Tax Map #124.-1-13.2 - An unsafe building complaint was received by the Code Enforcement Officer from the Saratoga County Sheriff's Department. The 1969 +/- mobile home is in a state of disrepair. The roof is sagging and appears to have partially collapsed. The walls are bowed. Two old sheds on the property are in similar condition. The owner of this property was the subject of a previous unsafe building hearing for 61 Plank Road in November 2014 in which case the Town removed the structure and filled the old foundation.

RESOLUTION # 69 - Unsafe Building Hearing – 61 Plank Road

Motion: Chandler, C.

Seconded: Cochran, C.

RESOLVED, That an Unsafe Building Hearing for 61 Plank Road, Tax Map # 124.-1-13.2 is hereby scheduled for May 14<sup>th</sup>, 2015 at 7:20 PM.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

23 Frasier Road – Tax Map # 138.1-2-46 - The 1970 +/- Mobile Home has deteriorated to such a point that the roof is sagging and partially collapsed. The walls are bowed from the roof collapsing.

RESOLUTION # 70 - Unsafe Building Hearing – 23 Frasier Road

Motion: Pemrick, C.

Seconded: Lunde, C.

RESOLVED, That an Unsafe Building Hearing for 23 Frasier Road, Tax Map # 138.1-2-46 is hereby scheduled for May 14<sup>th</sup>, 2015 at 7:15 PM.

4119 NYS Route 9N – Tax Map #112.-1-26 - The barn structure has deteriorated to such a point where the roof has collapsed. The walls are bowed and collapsing.

RESOLUTION # 71 - Unsafe Building Hearing – 4119 NYS Route 9N

Motion: Cochran, C.

Seconded: Chandler, C.

RESOLVED, That an Unsafe Building Hearing for 4119 NYS Route 9N, Tax Map #112.-1-26 is hereby scheduled for May 14<sup>th</sup>, 2015 at 7:10PM.

VOTE: Ayes: Lunde, Pemrick, Cochran, Chandler

Noes: None

On motion of Chandler, C. and seconded by Cochran, C., the meeting was adjourned at 8:40 PM.

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Town Clerk