

November 8th, 2018

At 7:00 PM a Public Hearing was called to order with the Pledge to the Flag. Seven residents were present. The Public Hearing was for the purpose of adopting the Town Budget for 2019. The Town Clerk presents proof of publication. Supervisor Pemrick asks if anyone has any comments. There were none. Budget Officer Joan Stunzi states that there was a slight change which she provided to Board members. She has a supporting letter from the Court Clerk. She would like her stipend raised from \$811 to \$1000, a difference of \$189. The Town Clerk has looked over her budget and can do without \$189 in her .4 account. This would not change the bottom line. That is the change she would like to have approved. There being no further comments the Public Hearing is closed at 7:04.

At 7:05 PM the regular meeting of the Town Board was called to order with the following members present: Daniel Pemrick, Supervisor; Daniel Cochran, MaryAnn Johnson, Rick Capasso and Kevin Veitch, Councilpersons. Also present were Walter Barss, Superintendent of Highways; Duane Wright, Dept. Superintendent of Highways; Mark Schachner, Town Counsel; Joan Stunzi, Budget Officer and approx. seven residents.

On a motion from Capasso, C. and seconded by Veitch, C. the minutes from October 11, 17, 24 and November 1st, were approved as submitted by all members present.

CORRESPONDENCE –

Town Clerk provides 2nd and 3rd quarter reports from Jessups Landing in Corinth.

Supervisor Pemrick states the 2019 Budget is a 2.5% increase over the 2018 budget. The raise in Wilton EMS services, new truck for the Building Dept. and the Town's long term road improvement plan attributed to the increase.

RESOLUTION # 137- ADOPT 2019 BUDGET

Motion: Cochran, C

Seconded: Capasso, C

WHEREAS, the Town Board has met at the time and place specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon, NOW THEREFORE BE IT

RESOLVED, that this Town Board does hereby adopt said preliminary budget as finally compiled as the annual budget for the year 2019, and that such budget as so adopted be entered in detail in the minutes of the proceedings of the Town Board, and be it

FURTHER RESOLVED, that the Town Clerk of the Town shall prepare and certify copy of said annual budget as adopted pursuant to Section 202A, Sub.2 of the Town Law and deliver thereof to the Supervisor and to the County Board of Supervisors.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

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Supervisor Pemrick thanks Joan Stunzi, Budget Officer for all her hard work on the Budget. Sometimes re-doing it over and over and for all her hard work she does for the Town throughout the year. Because of her work the Town has received a “no designation” rating from the State Comptroller’s Office. They annually review records and reports that are submitted by Towns and they can keep track of where the Town’s funds are and the financial status. The status means that the budget has no stress; numbers are where they should be proportionately to savings and expenditures. Accounts are cared for, revenues match the expenditures and a list is produced by them annually. Some Towns don’t turn in the reports that are required some are behind in their data. It is a big task and a big thank you to Joan to keep our Town in good status with the State.

TOWN POLICY UPDATES

ETHICS- Supervisor Pemrick states the Town Board members received a copy today of a rough draft of the Ethics Policy that he and MaryAnn have been working on. Town Counsel, Mark Schachner received it tonight. It is a draft. Please read it along with copies of other Town’s policies and we will discuss it in December.

RESOLUTION # 138- APPOINT TOWN HEALTH OFFICER

Motion: Cochran, C.
Seconded: Capasso, C.

RESOLVED, that the Town Board hereby appoints Deborah Dittner Town of Greenfield Health Officer at a yearly rate of \$2000.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch
Noes: None

Supervisor Pemrick states that Deb Dittner is looking forward to working the seniors, Recreation Dept. and developing beneficial programs.

RESOLUTION # 139- APPOINT ETHICS BOARD MEMBERS

Motion: Cochran.C
Seconded: Capasso, C.

RESOLVED, that the Town Board hereby appoints the following members to the Ethics Board. Duane Wright, Chairman, three year term to end November 30, 2021; Patricia Schwartzbeck, two year term to end November 30, 2020 and Ty Stacey to a one year term to end November 30, 2019.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch
Noes: None

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RESOLUTION # 140- REAPPOINT KAREN FOSTER BOARD OF ASSESSMENT REVIEW

Motion: Johnson, C.

Seconded: Capasso, C.

RESOLVED, The Town Board reappoints Karen Foster to the Board of Assessment Review with said term to expire 9/30/2023.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

JOB DESCRIPTION- UPDATE CODE ENFORCEMENT/ ZONING ADMINISTRATOR

Supervisor Pemrick states that the sentence "Onsite consultation with District Fire Chief or Representative at structure fires" we'll add "or unsafe situations when requested". Also on page 1 at the end of Distinguishing Features of the Class add "Occasionally the work load may require additional hours". Supervisor Pemrick states that this is pertinent now given the news we received that the Code Enforcement Officer, Gerry McKenna has given his intention to retire as of November 29th, 2018. This is 6 months earlier that was originally indicated.

RESOLUTION # 141- ACCEPT THE NEW CODE ENFORCEMENT OFFICER/ ZONING ADMINISTRATOR JOB DESCRIPTION

Motion: Veitch, C.

Seconded: Cochran, C.

RESOLVED, that the Town Board hereby approves the updated job description and language for the position of Code Enforcement Officer/ Zoning Administrator. This is a salaried position, 5 days a week- 7 hours per day (35 hours week). Occasionally the work load may require additional hours. In addition, the position would require onsite consultation with the District Fire Chief or Representative at structure fires or unsafe situations when requested.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

COMPREHENSIVE EMERGENCY PLAN- Johnson, C. asks about the Comprehensive Emergency Plan that the Board was given to review. Outside of updating the phone numbers it looks good and we should adopt it. Capasso, C. agrees.

RESOLUTION # 142 – ADOPT THE COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

Motion: Capasso, C.

Seconded: Johnson, C.

RESOLVED, that the Town Board hereby adopts the Comprehensive Emergency Management Plan adding updated phone numbers of the contact personnel. It is a copy of the Town of Greenfield's Emergency Response Plan. Supervisor Pemrick thanks Councilman Capasso for organizing the Committee and Jack King from the Greenfield Fire Department.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

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TRUCK TRAFFICE BARNEY ROAD- Superintendent of Highways, Walter Barss, states that he has complaints about truck traffic coming from a gravel operation in the Town Of Providence. Barney Road is a narrow, curvy, dangerous road for a lot of truck traffic. He has spoken with the owner of the pit who states that he sends them through Providence. He asks the Board to consider in the future posting Barney Road to 4 tons. Supervisor Pemrick asks what he means by the future. Superintendent Barss states that the season for hauling from there is almost over. If he can't reach an agreement with the owner, he would like to post the road or the Town Board can do it tonight, he would like to speak with the owner one more time. Mark Schachner, Town Counsel says that he can do an Order as Highway Superintendent. Capasso, C asks if he would like another month to speak to the owner. W. Barss states yes. Johnson, C. states that we are going to declare that a seasonal road. Veitch, C., says this was an issue last year. Supervisor Pemrick states if there is a problem it will be a serious one and the Town Board is willing to support his decision. Highway Supt. Barss states that the portion we are declaring tonight is a one lane dirt road, State land on one side and private on the other.

RESOLUTION # 143- DECLARE PORTION OF BARNEY ROAD AS SEASONAL

Motion: Johnson, C.

Seconded: Veitch, C.

RESOLVED, That the Town Clerk be directed to give public notice that in accordance with Town Highway Law, the portion of Barney Road from the end of the blacktop to the Providence Town Line be declared a seasonal highway from November 15th, 2018 to April 15th, 2019.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

RESOLUTION # 144- NO PARKING ON TOWN HIGHWAYS

Motion: Capasso, C.

Seconded: Johnson, C.

_ That the Town Clerk be directed to place an ad notifying residents that there shall be No Parking on a Town Highway or within 4ft of Public Right-of- Way between November 15th, 2018 and April 15th, 2019 for snow removal purposes.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

RESOLUTION # 145- SCHEDULE OPENING OF #2 FUEL OIL , REGULAR AND DIESEL GAS

Motion: Johnson, C.

Seconded: Cochran, C.

RESOLVED, that the Town Clerk be directed to advertise for the Opening of Bids for # 2 Fuel Oil, Regular and Diesel gasoline to be held on December 6th, 2018 at 7:00 PM.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

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TOWN LIGHTING ASSESSMENT - Supervisor Pemrick states that we will have someone from NYSEDA speak on December 6th about the Town Lighting. This program was started in the Town but stopped because of discussions between National Grid, NYSEDA and other companies. He will discuss a subsidized cost on changing to more efficient lighting.

RESIGNATION OF ZONING ADMINISTRATOR- Supervisor Pemrick states that as he has mentioned we have received Gerry McKenna's resignation. Discussion takes place on qualifications and certifications. Veitch, C. states that you are trained in all aspects of building construction, residential, commercial, property maintenance, energy, fire. If you get those certifications then you have the qualifications to determine if the structure is safe and that is usually an easy decision. Supervisor Pemrick states we will start advertising for that position and welcomes any thoughts from the Board members.

TOWNWIDE REVALUATION- Supervisor Pemrick refers to a letter from Assessor Lorraine Fiorino on a possible Town Revaluation. This is something that you need to prepare for a couple of years in advance. He asks the Board members to read her letter and we will discuss at the next meeting.

PLANNING BOARD APPLICANTS – Johnson, C. asks about applications for a Planning Board member. Town Clerk, Louise Okoniewski states that we have received a couple. It will be advertised in the paper, November 20th is the deadline. Johnson, C. states we should make plans in December to schedule interviews.

RESOLUTION # 146- TRANSFER OF FUNDS

Motion: Johnson, C.

Seconded: Cochran, C.

RESOLVED, The Supervisor be authorized to make the following transfer of funds:

\$ 4133.92	From: A7140.4	To: A5132.4
\$ 1012.50	From: A1220.4	To: A1320.4
\$ 224.31	From: A8090.4	To: A8020.4
\$ 222.15	From: A7520.1	To: A7510.4
\$ 13,910.85	From: DA5120.4	To:DA5110.4
\$ 7744.05	From:DA5140.1	To:DA5110.4
\$ 2092.15	From:DA5130.2	To:DA5130.4
\$ 140.51	From:DA5140.45	To:DA5140.4
\$ 2078.08	From:CR1990.4	To:CR7180.4
\$ 376.71	From:CR7110.46	To:CR7180.4
\$ 5151.76	From:CR7110.41	To:CR7110.2
\$ 1771.68	From:CR1330.4	To:CR7110.2

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

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Monthly reports were submitted by the Town Clerk, Town Justices, Highway, Parks, Dog Control, UDAG and the Supervisor's Financial Report.

RESOLUTION # 147- GENERAL BILLS

Motion: Capasso, C.

Seconded: Johnson, C.

RESOLVED, that the General Bills from # 743-792 in the amount of #31,714.56 be paid.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

RESOLUTION # 148- HIGHWAY BILLS

Motion: Johnson, C.

Seconded: Cochran, C.

RESOLVED, that the Highway Bills from #262-279 in the amount of \$33,421.02 be paid.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

RESOLUTION # 149- PARKS BILLS

Motion: Capasso, C.

Seconded: Veitch, C.

RESOLVED, that the Parks Bills from # 295-326 in the amount of \$23,598.81 be paid.

VOTE: Ayes: Pemrick, Cochran, Johnson, Capasso, Veitch

Noes: None

Michael Gyarmathy asks the Supervisor the Assessor's role in the revaluation. Supervisor Pemrick states that a person would be hired to do just modeling and the Assessor would complete the rest on her own. Johnson, C. explains companies will do it but it's expensive. She has kept values at 100% for years by revising and working on her own. We are not going to be able to stay at 100% so this will help us to maintain that level.

On a motion by Cochran, C. and seconded by Capasso, C. the meeting was adjourned at 7:30PM.

Town Clerk

DRAFT