

January 6th, 2011

The Organizational Meeting of the Town Board was held on Thursday, January 6th, 2011 with the following members present: Richard Rowland, Supervisor; Daniel Pemrick, Thomas Kinsella, Daniel Cochran and Walter E. Chandler, Councilman. Also present was Highway Supt. Walter Barss and 3 residents.

At 7:25 PM the Board met as a Board of Health to discuss an Unsafe Building at 353 Grange Road, Lot 19. Supervisor Rowland reviewed the report from the Code Enforcement Officer dated 1/6/11. No real change to the property. The 2 dumpsters were still at the site, however the only thing that was in one of the dumpsters was regular household garbage and the other was empty. The Town has not received any communication from the owner since he was served. He has not provided the Town with any proof of ownership. Kinsella, C. stated that due to the fact that there is a question regarding the ownership of the mobile home, he would like to wait to take any action until Town Counsel clarifies what the next step should be. He would not want to have the Highway Department going on to private property without the okay from Town Counsel. Matter tabled until the next meeting.

The Organizational Meeting opened at 7:30 PM and opened with the pledge to the flag.

The following resolutions were voted on with one roll call vote.

RESOLUTION # 1 – Designations

Motion: Kinsella, C.

Seconded: Cochran, C.

RESOLVED, That the following designations be made:

1. Regular meeting night to be the second Thursday of the month at 7:30PM
2. Agenda meeting to be the first Thursday of the month at 7:30 PM
3. Official newspaper for notices to be The Daily Gazette.
4. Depository for all Town funds to be The Adirondack Trust Company, Saratoga Springs, NY; Ballston Spa National Bank, Greenfield Center, NY; Central National Bank, Saratoga Springs, NY, and/or such other depository as may be named later.
5. That the Supervisor be authorized to invest any idle Town funds with The Adirondack Trust Co.; Ballston Spa National Bank; Central National Bank and/or such other depository which may be named later by the Town Board and which must have a branch bank operating within Saratoga County.

RESOLUTION #2 -- Salaries Affixed

RESOLVED, That the salaries be set as specified in the annual budget:

Supervisor	\$18,211.00	Tax Collector	\$ 8,033.00
Town Clerk	42,773.00	Town Health Officer	5,070.00
Justices (2) each	14,384.00	Assessor	27,540.00
Councilman (4) each	7,162.00	Highway Supt.	58,197.00

and that the hourly rate for the Deputy Town Clerk be set at \$15.37 per hour,

and that the mileage rate for official Town business to be set at the rate

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equal to the Federal Rate at the beginning of the year 2011 – 51 cents per mile.

RESOLUTION #3-- Appoint Town Legal Counsel

RESOLVED, That Mark Schachner and/or Miller, Mannix, Schachner & Hafner of Glen Street, Glens Falls, NY be appointed Town Legal Counsel at the annual rate of \$35,000. as per contract and to be paid on a monthly basis.

RESOLUTION #4-- Appoint Town Engineer

RESOLVED, That James E. Mitchell and/or Environmental Design Partnership, Clifton Park, NY be appointed Town Engineer for the year 2011 and to be paid on an hourly basis as billed.

RESOLUTION #5 -- Set rate of pay for Building Inspector, Code Enforcement & Zoning Administrator

RESOLVED, That Gerard McKenna, III be paid the annual salary of \$55,080.00 on a bi-weekly basis for the year 2011 for Building Inspector, Code Enforcement & Zoning Administrator.

RESOLUTION # 6 – Appointment of Part-Time Code Enforcement Officer

RESOLVED, That the Town Board hereby maintains the position of Part Time Code Enforcement Officer at the rate of \$22.18 per hour.

RESOLUTION #7 -- Appoint Rosamaria Rowland as Executive Secretary to Planning and Zoning Board of Appeals

RESOLVED, That Rosamaria Rowland be appointed as Executive Secretary for the Planning/Zoning Board of Appeals, with said term to expire on December 31st, 2011 and to be paid at the rate of \$15.37 per hour, and an additional \$2,969.00 per annum for attending all Planning Board and Zoning Board of Appeals meetings,

And that the top rate for all clerical positions in the Town of Greenfield to be set at \$15.37 per hour.

RESOLUTION #8 – Appoint Bookkeeper/Payroll Clerk to Supervisor and Budget Officer

RESOLVED, That Joan Stunzi be appointed Bookkeeper/Payroll clerk to the Supervisor to be paid at the hourly rate of \$24.60 per hour and to be appointed Budget Officer for the Town at the annual salary of \$1,721.00.

RESOLUTION #9 – Appoint Lorraine Fiorino as Assessor Clerk

RESOLVED, That Lorraine Fiorino be appointed as Clerk to the Assessor with said term to expire on December 31st, 2011 and to be paid at the rate of \$15.37 per hour.

RESOLUTION #10 -- Appoint Town Justice Clerk

RESOLVED, That Cynthia Havens be appointed Full Time Town Justice Clerk with said term to expire on December 31st, 2011 at the rate of \$15.37 with benefits.

RESOLUTION #11 -- Appoint Maintenance Workers

RESOLVED, That Channon Emigh be appointed Full Time Parks Maintenance Worker for the Town for the year 2011 and to be paid at the rate of \$17.32 per hour and to receive the same benefits as highway employees, and

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FURTHER RESOLVED, That Kenneth Waite be appointed Seasonal Parks Maintenance Worker at the rate of \$12.78 per hour.

RESOLUTION #12 -- Appoint Channon Emigh as Dog Control Officer

RESOLVED, That Channon Emigh be appointed Dog Control Officer for the Town to be paid monthly at the annual salary of \$10,167.00. with said term to expire December 31st, 2011.

RESOLUTION #13 -- Reappoint Dog Control Officer as Rabies Control Officer & authorize pickup of cats killed along the highways

RESOLVED, That Channon Emigh be reappointed Rabies Control Officer for the Town and also be authorized to pick up cats killed along the highways and to be paid at the hourly rate of \$8.59.

RESOLUTION #14 – Set Annual Salary of Deputy Supervisor

RESOLVED, That the sum of \$1,071. be set as the annual salary of the Deputy Supervisor for the year 2011.

RESOLUTION #15 – Authorize payment of certain claims prior to audit

RESOLVED, That the Supervisor be authorized to pay in advance of audit all claims for public utility services, postage, freight and express charges pursuant to Sec. 118 of Town Law.

RESOLUTION # 16 - Supervisor to file annual report within ninety days with Town Clerk

RESOLVED, That the Supervisor shall submit to the Town Clerk within ninety days after the close of the fiscal year, a copy of his report to the State Comptroller, in lieu of filing an annual financial report.

RESOLUTION # 17 – Official Mailing Address for Town Hall

RESOLVED, That the Official mailing address for all Town officials shall be PO Box 10, Greenfield Center, NY 12833. All mail will be picked up and sorted at the Town Hall and distributed to various Town officials, including the Highway Department mail.

RESOLUTION # 18 – Designations of Polling Places

RESOLVED, That the following be designated as polling places for the Town of Greenfield for the year 2011:

District # 1 - Greenfield Fire Hall #1, So. Greenfield Rd.
Greenfield Center

District # 2 - Porter Corners Fire Hall #2, Bockes Road
Porter Corners

District # 3 - Middle Grove Fire Hall #3, North Creek Road
Middle Grove

District # 4 - Greenfield Community Center, 25 Wilton Road
Greenfield Center

District #5 - Greenfield Community Center, 25 Wilton Road
Greenfield Center

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District #6 – Middle Grove Fire Hall #3, North Creek Road
Middle Grove

District #7 – Porter Corners Fire Hall #2, Bockes Road
Porter Corners

District #8 – Greenfield Fire Hall #1, So. Greenfield Road
Greenfield Center

RESOLUTION # 19 – Appoint Highway Department Clerk

RESOLVED, That the Town Board hereby appoints Duane Wright as Highway Department Clerk for the Year 2011 at an hourly rate of \$22.27.

RESOLUTION # 20 – Set annual salary for Deputy Highway Supt.

RESOLVED, That the sum of \$884.00 be set as the annual salary of the Deputy Highway Supt. for the year 2011.

RESOLUTION # 21 – Highway Supt. Purchases

RESOLVED, That all purchases in excess of \$3,000. must be made on a Town Purchase Order. This Purchase Order must have the approval and signature of the Town Supervisor and/or Deputy Town Supervisor prior to purchase being made. In addition, all purchases must be made in accordance with Resolution #133 adopted August 13th, 1992 entitled “Procurement Policy and Procedures”, including all subsequent amendments.

FURTHER RESOLVED, That the Highway Supt. be authorized to purchase Federal Surplus property for the Town of Greenfield and to attend the New York State Thruway Authority sales as the Town representative.

RESOLUTION #22 -- Appoint Chairman & Vice Chairman of Planning Board & Chairman of Zoning Board of Appeals

RESOLVED, That Gary Dake appointed Chairman of the Planning Board and Tonya Yasenchak be appointed Vice Chairman of the Planning Board, with said terms to expire December 31st, 2011 and

RESOLVED, That Taylor Conard be appointed Chairman of the Zoning Board of Appeals, with said term to expire December 31st, 2011.

RESOLUTION #23 – Appoint Recreation Director

RESOLVED, That Karyn Zanetti be appointed Recreation Director with said term to expire December 31st, 2011 at the annual salary of \$16,628.00

FURTHER RESOLVED, That Karyn Zanetti be appointed as the Town representative to the Saratoga County Youth Bureau.

RESOLUTION # 24 – Appoint UDAG Administrator

RESOLVED, That James Lee be appointed UDAG Revolving Loan Fund Administrator for the Year 2011 at an annual salary of \$4,800.00.

RESOLUTION # 25 – Appoint Chairman and Members of Environmental Commission

RESOLVED, That the following persons be appointed to the Environmental Commission, with said terms to expire on December 31st, 2011: Janice B. Hill and Kenneth Blom, Co-Chairman, Pamela Young, Lavern Utter, James Bruchac, Nancy Kmen and Sarah Leiberman as members and Vince Walsh as alternate member.

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VOTE: Ayes: Rowland, Pemrick, Kinsella, Cochran, Chandler

Noes: None

Highway Superintendent Barss advised the Town Board of his appointment of Duane Wright as Deputy Highway Superintendent.

Town Clerk Johnson advised the Town Board of her appointment of Louise Okoniewski as Deputy Town Clerk.

Supervisor hereby makes the following appointments:

Town Historian	--	Ronald Feulner
Deputy Town Historian	--	Joyce Woodard
Deputy Supervisor	--	Daniel Pemrick
Building & Grounds	--	Daniel Cochran
Highway	--	Thomas Kinsella
ZBA Representative	--	Daniel Cochran
Planning Board Representative	--	Daniel Cochran
Youth Committee Representative	--	Walter Chandler
Fire Commissioner Representative	--	Daniel Pemrick
Environmental Commission Representative	--	Walter Chandler
Building Department	--	Thomas Kinsella
Liaison to UDAG Committee	--	Daniel Pemrick
Representative to Office for Aging Council	--	Joan Rowland

Proposed Power Line - June Banning was present and asked if the Town had any information as to what was going on with the proposal to add additional power lines. Supervisor Rowland stated that he has submitted a memo to the judges. They are in the final phase of either accepting or rejecting a joint proposal for National Grid and all the involved State agencies. He did not feel that the determination would be made for at least another 30 days. Supervisor Rowland did not see them rejecting the project, however he did believe that they would require some oversight on the project by DEC, Ag & Markets, etc. It would be up to the individual landowners adjacent to the right-of-way to negotiate with National Grid. Mrs. Banning stated that there was a power line that went right straight across the middle of her property. Last year they came through and cut about 2/3rds of it down. She questioned who owns the property now where the power line was taken down and wondered whether she had the property back. Board members felt that Mrs. Banning would have to ask an attorney for clarification. They felt that she could use the property, however National Grid may still have access to the easement so that they can access the remainder of the powerline.

On motion of Cochran, C. and seconded by Chandler, C., the meeting was adjourned at 7:40 PM.

Town Clerk