

INSTRUCTIONS TO BIDDERS

Sealed bids will be received by the Town of Greenfield, Town Clerks Office, P.O. Box 10, Greenfield Center, NY, 12833, until 12:00 PM Local Time on March 3, 2023 and then at said office publicly opened and read aloud for:

**Septic System Replacement
Brookhaven Golf Course, Alpine Meadows Road, Town of Greenfield**

The work involves, but is not limited to, pumping and removal of existing septic tank, installation of 1,000 gallon grease trap, 2,000 gallon septic tank and installation of 240 linear feet of conventional soil absorption trench, landscape restoration and modifications of existing interior building plumbing to accommodate the new grease trap.

The work shall be substantially completed by April 28, 2023 and is subject to prevailing New York State wage rates, as well as the requirements for equal employment opportunity, all as described in the Contract Documents.

Bids should exclude sales and compensating use taxes on materials incorporated into the work. A bid bond in the amount equal to at least five percent (5%) of the Bid will be required with submission of each bid. The successful bidders, to whom the contract is awarded, will be required to provide a payment and performance bond equal to the full amount of the Contract. Bids will be received on an itemized unit price basis.

Bids actually received by mail or by hand after the appointed time on the date specified shall be rejected, notwithstanding that such Bid may have been placed in a mail box or other mail receptacle regularly maintained by the United States Postal Services before such time, and ordinarily in sufficient time to have been delivered on time.

Bid documents may be obtained from the Environmental Design Partnership (EDP) after 12 PM Thursday February 9, 2023. Contact Kelley Alvord (EDP) by email kalvord@edpllp.com to request the bid documents in PDF format, and available beginning February 9 2023, through the NYS Contract Reporter at <https://www.nyscr.ny.gov>. All addenda will be posted on the NYS Contract Reporter website. For technical questions please contact Charlie Baker, PE, Environmental Design Partnership, LLP at cbaker@edpllp.com or at (518) 371-7621.

The Owner reserves the right to waive any informalities or irregularities in the Bids received, or to reject any or all Bids without explanation.

You must return this form to request the documents and ensure that you receive all communications regarding this project.

Please check format preference for addenda: _____ email _____ fax _____ mail

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Title: _____

Phone Number: _____ Fax Number: _____

Email: _____